

REQUEST FOR QUALIFICATIONS
CONSULTANT SERVICES FOR DEVELOPMENT OF A
FIVE-YEAR STRATAEGIC PLAN
June 24th, 2024

ADDENDUM #1: RESPONSE TO CONSULTANT QUESTIONS

In accordance with the instructions contained in the Request for Qualifications that we released on June 13th, 2024, the following questions were posed to JOED by consultants. The answers are provided below the questions, in bold italics.

Please note that the deadline for submission of questions remains 5:00 PM on July 5th, 2024, and that the deadline for submitting responses to the RFQ remains 5:00 PM on July 11th, 2024.

Thank you all for your interest in assisting us with this project.

- Q: Does JOED intend to use the strategic plan in a fundraising initiative? If so, what is the timing of the campaign?
- Q: (related) Can JOED share an estimated/desired timeline for the scope of services being requested?
 - **Answer: Yes. The timing of the campaign will be based on the completion of the strategic planning process. JOED hopes that this process will be complete in or about the spring of 2025.**
- Q: Will you share JOED’s last strategic plan?
 - **Answer: Yes, we have posted our last two strategic plans on our website alongside this and any future addenda.**
- Q: Page 4, section 2 requests that a price be included; however, at other places in the RFQ it says a fee will be negotiated. Is a price requested in the proposal?
- Q: (related) Do you all have a ballpark estimate or range in terms of total cost for this project?
 - **Answer: No. A price is not requested or expected in this RFQ. Please ignore the sentence on Page 4, Section 2, that reads “Include a price for your proposal.” The revised Page 4, Section 2 now reads as follows:**

2.	Qualification statement that includes a cover letter, a roster of team members who will be working on this project, their professional qualifications, technical knowledge, and experience with creating economic development strategic reports.	10 points
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